

Thank you for your interest in receiving psychiatric services at our office.

Our services include initial comprehensive evaluation of your psychological concerns, a treatment plan, indicated treatment consisting of medication management, psychotherapy, and coordination of care with your family physician, therapist, and your family.

Please mail a copy of your health insurance cards, a listing of your current medications and any other health information in your possession which might be helpful with understanding your concerns, together with the following enclosed forms:

- Demographic Data and insurance coverage information.
- Authorization for use/disclosure of health information. In recipient section list all your current health providers.
- Consent form for “HealthEConnections”, a regional electronic health information exchange. With your consent we can access your medical data if your health care providers participate in this network.

We prefer to receive this information before an appointment can be scheduled. We realize that filling forms can be tedious. You can complete the sections you have questions about before or during your first appointment at the office.

If you are filling out these forms in the waiting room, do not hesitate to ask for assistance.

Please be sure to bring your insurance cards with you to your appointment if you have not provided copies beforehand.

We accept all major health insurances. We also accept all major credit cards as well as cash and checks for your payment convenience. Co-pays are due at the time of your appointment.

Just a reminder that you will be charged a fee of \$60.00 for missing a scheduled appointment or canceling with less than 24-hour notice. Missed appointments can result in discontinuation of services.

We are excited for the opportunity to serve you and aspire to make your experience with us a pleasant and helpful one.

